

Village of Jacksonville Council Meeting
August 15, 2017
6:30 PM

The Village of Jacksonville met in regular session with Mayor McNickle presiding and the meeting being called to order at 6:33PM. Council members present were Eric Clift, Emily Swart, DJ Henry and Mark Hunter. Also present were Solicitor John Haseley, Fiscal Officer Heather Rockwell, Fire Chief Jamie Irwin, Water Operator Kenny Shank, and Administrator Todd Smith. Council member Smathers arrived late to the meeting. Absent was Council member Butch Chapman.

Councilperson Clift made a motion to excuse Councilperson Chapman from the August 15, 2017 meeting. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried.

Councilperson Hunter made a motion to approve the minutes from the July 18, 2017 Council meeting and the July 27, 2017 Special Council meeting as read. Seconded by Councilperson Clift. All Council voted "yes". Motion carried.

Teri Brooks appeared before Council to request re-appointment to the Trimble Township Wastewater Treatment District board. Council stated they will need the application paperwork from the board in order to approve the re-appointment.

Jerry Lackey appeared before Council to discuss the issue of alcohol in the park during a mud volleyball tournament. Council decided it would be best not to be involved in the alcohol permit for the event due to liability issues and recommended the permit be obtained through a local non-profit organization. Lackey stated they will hold the event without alcohol. Council requested Solicitor Haseley prepare liability waivers for participants in the tournament. Lackey stated proceeds from the tournament will be donated to the Jacksonville Fire Department. Councilperson Hunter made a motion to approve the mud volleyball tournament in the park on Saturday, September 2, 2017 from noon until dark. Seconded by Councilperson Clift. All Council voted "yes". Motion carried.

Jerry Lackey also requested Council approve a toll road fundraiser on State Route 13 on Saturday, August 19, 2017 from 10:00AM to 2:00PM. Proceeds from the fundraiser will be donated for improvements to the stadium in the park. Councilperson Hunter made a motion to approve the toll road fundraiser. Seconded by Councilperson Clift. All Council voted "yes" including Councilperson Smathers who arrived late. Motion carried.

Mayor McNickle reported that Palmer Street will be chip and sealed on August 21, 2017. A purchase order for hot mix was previously approved for Cochran. McNickle stated better pricing was obtained through McKee and the purchase order will need to be voided and reissued. McKee will need to be established as a vendor in the UAN system. McNickle stated he is contacting AEP to request removal of a dead tree along State Route 13. McNickle apologized to Council for going over budget on the stage project. McNickle requested Council approve the overage which is currently \$739.26. Councilperson Clift made a motion to approve an additional \$1,000 in funding for the stage project. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

McNickle reported that the Block Party for youth ages 16 and under will be held on Saturday, October 7, 2017 from 6:00PM to 9:00PM on Sixth Street from the Eagles to the old fire station. McNickle announced that an application for the water maintenance position was received from Doug Dixon. Councilperson Clift made a motion to authorize Mayor McNickle to make an offer of employment to

Dixon for \$8.50 per hour and a maximum of 20 hours per week. Water maintenance will be the only duties performed. Seconded by Councilperson Hunter. All Council voted “yes”. Motion carried.

Fiscal Officer Rockwell presented the July 2017 Bank Reconciliation and July 2017 Financial Statements. Rockwell presented the July Work Log and a Resolution to approve the amounts and rates to be collected in 2018 for the levies and certifying the amounts and rates to the Athens County Auditor. Rockwell noted that the amounts and rates for 2018 do not include two of the levies as they are up for renewal on the November ballot. Rockwell also provided Council with copies of a Resolution to accept the FEMA Grant award and an Ordinance adopting a procurement and purchasing policy prepared by Solicitor Haseley.

Fire Chief Irwin reported on the need to adopt the Resolution accepting the FEMA Grant award and the Ordinance adopting the procurement policy as it is required by FEMA. Irwin stated he met with Mickey Smith of Ohio First Responder Grants to discuss the grant management process and review procedures required by FEMA for bids and specifications. Irwin provided Council with the bid specifications for the new fire truck to be purchased with the FEMA Grant. Irwin stated he met with Trimble Township to discuss returning Truck 1774 to make space for the new truck. Truck 1774 was provided to the Jacksonville Fire Department by Trimble Township per the contract for fire services. Irwin reported that Assistant Chief Lowry is still working with Homer Township to establish a written contract for fire services. An update was provided on the SCBA air packs and fire training at homes on Eighth Street and State Route 329. Irwin announced that the Fire Department will be hosting a smoked pork dinner, Corn Hole Tournament and dunking booth at the Old Settlers’ Reunion. Irwin stated that the process to scrap the fire trucks being replaced by the new truck should be started. Irwin recommends scrapping the trucks rather than selling them. Irwin requested an update on the liens on the trucks that need to be scrapped. Rockwell stated she is meeting with the bank on Friday to discuss the liens. Lastly, Irwin reported that the Fire Department took 24 runs during the month of July.

Councilperson Smathers requested, on behalf of Amber Mayle, that a laptop be purchased for the water clerk. The laptop would allow the water clerk to communicate with customers remotely and provide better service to the residents. Councilperson Clift made a motion to purchase a laptop, necessary software and accessories up to \$1,000 for the water clerk. Seconded by Councilperson Smathers. All Council voted “yes”. Motion carried.

Water Operator Kenny Shank stated he is now required to report boil advisories to the Ohio EPA Hotline. Shank also reminded Council that he will need their input in updating the contingency plan.

Village Administrator Todd Smith reported that he will need approval for a purchase order to Southeast Ohio Equipment for annual backhoe maintenance in the amount of \$1,130. Councilperson Smathers made a motion to approve the purchase order to Southeast Ohio Equipment for \$1,130. Seconded by Councilperson Clift. All Council voted “yes”. Motion carried.

A Finance Committee meeting was scheduled for September 15, 2017 at 5:00PM.

Councilperson Clift reported that he met with Kal Electric to get an estimate for lights at the park for the Parks Grant. Mayor McNickle stated that Cara Boyle is contacting McKee to get an estimate to resurface the basketball court for the Parks Grant.

McNickle requested Council approval to purchase the tobacco free signs for the park. Council stated the signs were already approved with the passage of Ordinance 2017-10 at the July 18, 2017 meeting.

Councilperson Clift stated he completed the paperwork for the campaign committee in the event it is needed for the levy renewal.

Rockwell requested a motion to approve the June Financial Statements that were presented at the July meeting. Councilperson Clift made a motion to approve the June Financial Statements. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried.

Councilperson Swart inquired if Fifth Street can be oiled to cut down on the dust from vehicles. Mayor McNickle stated he would try to get grindings for the street which produce less dust.

Councilperson Henry stated that the 3rd and 4th grade cheerleaders would like permission to use the Hall on rainy days. Council stated they didn't have a problem with the cheerleaders using the Hall as long as it wasn't rented out to someone else.

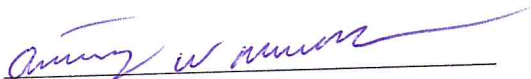
Councilperson Clift made a motion to suspend the rules and read by title only Resolution 2017-21 declaring an emergency. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried. Resolution 2017-21: **RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.** Councilperson Smathers made a motion to adopt Resolution 2017-21 as read. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried.

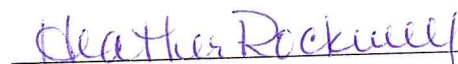
Councilperson Hunter made a motion to suspend the rules and read by title only Resolution 2017-22 and declare an emergency. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried. Resolution 2017-22: **RESOLUTION ACCEPTING GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND DECLARING AN EMERGENCY.** Councilperson Smathers made a motion to adopt Resolution 2017-22 as read. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried.

Councilperson Henry made a motion to suspend the rules and read by title only Ordinance 2017-23 and declare an emergency. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried. Ordinance 2017-23: **ORDINANCE ADOPTING PROCUREMENT AND PURCHASING POLICY AND DECLARING AN EMERGENCY.** Councilperson Smathers made a motion to adopt Ordinance 2017-23 as read. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried.

Mayor McNickle entertained a motion to adjourn.

Councilperson Clift made a motion to adjourn. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried. Meeting adjourned at 8:07PM.


Mayor Anthony McNickle


Council Clerk Heather Rockwell