

**Village of Jacksonville Council Meeting**  
**September 29, 2022**  
**6:30 PM**

The Village of Jacksonville met in regular session with Acting Mayor Butch Chapman presiding and the meeting called to order at 6:30 PM. Council members present were Jay Chapman, Butch Chapman, Clinton Augustine, Rachel Gratz and Gary Simons. Also present were Solicitor Andrew Grillo, Fiscal Officer Heather Rockwell, Administrator Ron Rockwell, and Fire Chief DJ Henry. Absent was Councilperson Angela Strock and Mayor Sam Smathers

Councilperson Augustine made a motion to excuse Councilperson Angela Strock and Mayor Sam Smathers from the September 29, 2022 meeting. Seconded by Councilperson Gratz. All Council voted "yes". Motion carried.

Councilperson Butch Chapman made a motion to approve the August 17, 2022 Emergency Council Minutes as read. Seconded by Councilperson Simons. All Council voted "yes", except Councilperson Gratz who abstained due to being absent from the August 17, 2022 meeting. Motion carried.

Resident Emily Swart addressed Council regarding concerns about a possible storage unit being constructed on Sixth Street. Acting Mayor Chapman stated the Village does not have zoning or regulations to prevent the construction of a storage unit. Chapman was under the impression that when the Land Bank flips a property, the new owner is responsible for adding something to the lot that will increase the property tax base. Swart stated there is a cage blocking part of the sidewalk in front of Muddy Creek Tavern. Swart also stated she is interested in filling Jerry Brown's seat on the Trimble Township Wastewater Treatment District Board for the remainder of Brown's term.

Acting Mayor Chapman requested that the Jacksonville Fire Association seek Council approval prior to staging toll roads. If the toll road is affecting traffic on Sixth Street, it is requested that Fifth Street be blocked off to cut down on dust caused by cars bypassing the toll road. Councilperson Jay Chapman made a motion that Fifth Street must be blocked off during toll roads. Seconded by Councilperson Gratz. All Council voted "yes". Motion carried.

Acting Mayor Chapman reported that the Old Settlers Reunion has requested use of the back section of the Village Park for a haunted trail for two weekends in October. The Old Settlers Reunion is able to provide a liability insurance certificate to the Village for the event and has not requested use of utilities for the event. Councilperson Butch Chapman made a motion to allow the Old Settlers Reunion to use the park provided they clean up after the event, sign a contract to be prepared by Solicitor Grillo and Village workers will not be used in the preparation of the park, the event or the cleanup of the park. Seconded by Councilperson Gratz. All Council voted "yes". Motion carried.

Council discussed when to hold Trick or Treat in the Village. The recommended date is October 29, 2022 from 3:00P to 4:00P to coincide with Glouster and Trimble Trick or Treat. Councilperson Jay Chapman made a motion to hold Jacksonville Trick or Treat on October 29, 2022 from 3:00P to 4:00P. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried.

Council discussed whether to hold the Halloween After Party. Concerns were raised about policies regarding serving of food. Temperatures will need to be checked on the food and gloves must be worn by anyone serving food. Butch Chapman suggested that Council and the Fire Department co-host the event. Fire Chief Henry stated the Fire Department will seek donations of hot dogs and buns. Emily Swart stated she will work on cups, plates, napkins, etc. Jay Chapman stated he will prepare chili soup and Rockwell stated she will provide baked beans for the event. Councilperson Gratz made a motion that Council and the Fire Department will co-host the

Halloween After Party on October 29, 2022 from 4:30P to 6:00P in the fire bays. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried.

Acting Mayor Chapman reported that the Old Settlers Reunion is not able to organize the Christmas Parade this year. Chapman asked Chief Henry if the Fire Department would be willing to organize the Christmas Parade. Henry stated the Fire Department is willing. Councilperson Butch Chapman made a motion to hold the Christmas Parade on Saturday, December 17, 2022 at 6:00P. Seconded by Councilperson Augustine. All Council voted "yes". Motion carried.

Acting Mayor Chapman reported that a letter was received from Burr Oak Water to appoint a Burr Oak Satellite Customer Representative. Trimble Mayor Doug Davis has requested appointment to this seat. Councilperson Butch Chapman made a motion to appoint Doug Davis as the Burr Oak Satellite Customer Representative. Seconded by Councilperson Gratz. All Council voted "yes". Motion carried.

Butch Chapman reported that the Village was contacted by Trimble Township Wastewater Treatment District to replace Jerry Brown on the board due to illness. Swart expressed an interest in the position. Mayor Smathers stated he would fill the seat if there was no interest. Grillo stated it may be a conflict of interest if Mayor Smathers fills the seat. Councilperson Butch Chapman made a motion for Emily Swart to replace Jerry Brown on the TTWWD Board for the remainder of Brown's term through October 2023. Seconded by Councilperson Augustine. All Council voted "yes". Motion carried.

Acting Mayor Butch Chapman provided the test results for the Breathing Air System from August 23, 2022 after it was placed in the new room. The system passed testing and is scheduled for testing again in November. Chapman also reported that a Park Committee meeting should be scheduled to resolve ongoing park issues and a Records Committee meeting should be scheduled to assist with a public records request.

Fire Chief DJ Henry reported that the MARCS Radio Grant was approved. Henry stated he will need copies of the invoices and checks for the MARCS radios to send to the State. Electric service is now on the pole for the new disaster siren. Henry reported that Maggie Mosher, Isaiah Jones, Clerance Jones and Tiara Wamsley were voted on by the fire department as new members. All are non-carded and will need to take the 36-hour training. Door codes are needed for new members. Tanker 1771 was sent for repairs and is still having issues. Johnson's Fire Equipment is sending a mechanic to correct the issue. Truck 1770 is being repaired for a safety recall on Monday October 3. Councilperson Gratz made a motion to appoint Maggie Mosher, Isaiah Jones, Clerance Jones and Tiara Wamsley to the Jacksonville Fire Department. Seconded by Councilperson Jay Chapman. All Council voted "yes" except Councilperson Butch Chapman who abstained due to being a member of the Fire Department. Motion carried.

Administrator Rockwell reported that the custodian room is complete. He and Ron Riley have been mowing and trimming at various properties that are in violation of the grass and weed ordinance. Mowing and trimming has been completed along the State Route, in the parks and at Village owned properties. A new water service was installed on Main Street. Riley and Rockwell have been working with several residents regarding water leaks at their properties, brush has been trimmed along the alleys, gravel has been placed in the alleys, a new stop sign was installed at Tenth and Palmer Streets, "No Engine Brake" signs are installed, a culvert on Palmer Street was repaired and materials have been picked up to construct the salt bin. The area in the garage where the salt bin is to be constructed has been cleaned out. There were also a lot of water hang tags this month and disconnects and reconnects have been completed.

Fiscal Officer Rockwell presented Council with the August 2022 Monthly Financial Statements and Bank Reconciliation. Rockwell requested a motion to approve the July Financial Statements presented at the August 17, 2022 meeting. Councilperson Butch Chapman made a motion to approve the July 2022 financial statements as presented. Seconded by Councilperson Simons. All Council voted "yes", except Councilperson Gratz who abstained due to absence from the August 17 meeting. Motion carried.

Fiscal Officer Rockwell presented a Supplemental Appropriations Ordinance to balance the 2022 budget now that 75% of the year has passed. Rockwell presented a Resolution from Public Entities Pool that is required as part of new Ohio Revised Code pertaining to blanket bonds for Villages. This bond will replace the bond previously held by Cincinnati Insurance due to Cincinnati Insurance no longer offering these services.

Rockwell reported that the new Public Defender contract has been received from Athens County. The Village is being billed at 50% of the normal rate. During the pandemic the Public Defender fees were covered by funding from the State. Councilperson Butch Chapman made a motion to execute the Public Defender contract with Athens County. Seconded by Councilperson Simons. All Council voted "yes". Motion carried.

Rockwell reported that the Village was placed in an IPA firm audit pool by the State Auditor's Office for the next three audit periods. Only one bid was received for the audit pool at a rate of \$62, \$64 and \$66 per hour for the next three audit periods respectively. This is up from the State Auditor's rate of \$41 per hour. Rockwell stated she has questioned the State Auditor's office about obtaining a second bid, but the State has held that there are no rules against accepting the only bid received. Council agreed that this should be looked into further as the rates are so much higher than the State's fee.

Rockwell presented the employee vision insurance renewal. If approved, the renewal is effective 1/1/23 and the rates are guaranteed to remain the same as the current rates for the next four years. The renewal is due by 10/1/22. Councilperson Butch Chapman made a motion to renew the employee vision insurance. Seconded by Councilperson Augustine. All Council voted "yes". Motion carried.

Rockwell stated that she is receiving regular updates from the County regarding ARPA funding. Athens County is working with consultants on the proper procedure to distribute funds. Rockwell provided the results of the traffic studies to Council. The OPWC grant application has been filed and awards should be announced in October. The RCIF grant application has been submitted and awards should be announced in December. Rockwell reported that the online water payment portal is now live and working seamlessly with the water software. Payments have already been received through the portal. The instructions have been included on the October water bills, Village app and website. Mayor Smathers has tried the portal and said it was very easy to use. The portal will also provide customers with historical data on gallons used and amounts billed. Landlords can use the portal to track if tenants have paid the water bills. Rockwell stated that two of the four grass ordinance enforcements have been paid bringing in an additional \$300 to the Village.

Solicitor Grillo reported that he will keep the Village informed if he hears any more information regarding the Athens County ARPA funding. Grillo reported that the David Locke case is resolved. Several criminal cases-an OVI, trespassing and criminal damaging and traffic cases-are currently being handled in court. A letter was sent to a Jacksonville resident regarding barking dogs. Grillo stated he will be unable to attend the October meeting due to being out of state.

Butch Chapman reported that the recognition plaque is complete and ready for pick up. Chapman recommended Council decide on the 2022 nominees and have those added to the plaque before it is picked up. Councilperson Jay Chapman made a motion to nominate Clift, Swart, Simons and Bateman's Refuse for 2022. Seconded by Councilperson Augustine. All Council voted "yes", except Councilperson Butch Chapman who abstained. Motion carried.

Council discussed a tree growing through a fence at 64 E. Palmer Street. The owner of the property is deceased. Council questioned if the fence was placed on the neighboring property with the tree already there. It was agreed that tree removal is not covered in the grass or trash ordinances. Council asked that 79 E. Palmer Street be sent notice of high grass and trash violations. Quotes will need to be obtained to remove a large dead tree in the Village right of way along Tenth Street.

Councilperson Butch Chapman made a motion to suspend the rules and read by title only Ordinance 2022-30 declaring an emergency. Seconded by Councilperson Simons. All Council voted "yes". Motion carried. Ordinance 2022-30: 2022 Supplemental Permanent Appropriations and Declaring an Emergency. Councilperson Butch Chapman made a motion to adopt Ordinance 2022-30 as read. Seconded by Councilperson Augustine. All Council voted "yes". Motion carried.

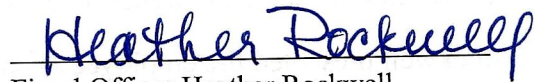
Councilperson Butch Chapman made a motion to suspend the rules and read by title only Resolution 2022-31 declaring an emergency. Seconded by Councilperson Simons. All Council voted "yes". Motion carried. Resolution 2022-31: PEP Bond per ORC 3.061. Councilperson Butch Chapman made a motion to adopt Resolution 2022-31 as read. Seconded by Councilperson Simons. All Council voted "yes". Motion carried.

Acting Mayor Butch Chapman entertained a motion to adjourn.

Councilperson Jay Chapman made a motion to adjourn. Seconded by Councilperson Simons. All Council voted "yes". Motion carried. Meeting adjourned at 8:52P.



Acting Mayor Butch Chapman

  
Fiscal Officer Heather Rockwell